

Aqua Sports Swim Academy

Registration Form

Student's Name _____ Birth Date _____

Parent's Name _____ Home Phone _____

BEST Daytime Phone _____ e-mail _____

Address _____ City _____ Zip _____

Preferred swim days, times and instructors _____

PRICING

One session is comprised of eight individual lessons

- 1 SESSION PRIVATE (1:1 student/teacher ratio) 8 x 25 minute lessons - \$440.00
- 1 SESSION SEMI PRIVATE (2:1 student/teacher ratio) 8 x 25 minute lessons - \$280.00 per child

** Credit Card payment option available with 4% fee added for merchant processing*

The following are a few important guidelines about our swim program:

- 1) We request **payment in full** for each reserved and confirmed session ON or PRIOR to the first scheduled lesson. Along with payment, please include corresponding SESSION number and each student's name as submitted on registration form. Invoices will be sent shortly after we receive email confirmation.
*** 5% late fee added to payments 30 days overdue*
- 2) **Changes:** Aqua Sports allows for two scheduled lesson to be changed PER SESSION of eight lessons. Advance notice must be provided to the office at least one hour before the lesson start time. The first rescheduled lesson is complimentary. An administrative change fee of \$20.00 per student will be assessed for the second schedule change.
- 3) **Renewals:** Our lessons do not automatically renew so we ask that you inform Aqua Sports in writing, one week prior to the last lesson of the current SESSION that you would like to renew student for another SESSION. Aqua Sports assists the renewal process by emailing a reminder with proposed lesson dates and times for a new session. A reply to the reminder email serves as written confirmation. Invoices will be sent shortly after we receive email confirmation. To ensure a preferred time slot, please renew prior to the last lesson in the current session. Payment will also need to be current on any completed SESSIONS in order to request and confirm renewal of an additional session.

5% late fee added to payments not received within thirty days of due date.

We ask that a parent or guardian agrees to remain on the premises during the swim lesson. Any medical attention needed by the student will be the responsibility of the attending parent or guardian. Children and siblings will be supervised by a parent or guardian at all times when not in class. Children not participating in a swim class must be out of the pool while lessons are in progress.

POLICIES

Swim Lesson Scheduling and Confirmation

- Scheduling is conducted during Office Hours which are Monday through Friday, 9:00 am to 4:30 pm. Our office is closed on major Holidays when no lessons are scheduled. Please see our calendar tab at aquasportsswimacademy.com for an updated annual calendar with important dates.
- Swim lessons are scheduled in packages of eight and referred to as a SESSION. Each SESSION contains 8 x 25 minute lessons that are typically scheduled one lesson per week for eight continuous weeks.
- Aqua Sports requires each registrant to confirm all dates in a SESSION. If confirmation is not received prior to the SESSIONs first lesson, no lessons will be scheduled.
- For SEMI PRIVATE SESSIONs, it is the responsibility of the registrant to identify their swim partner. The swim partner must also provide Aqua Sports with registration and contact information. BOTH partners must agree and confirm all lesson dates for the SESSION prior to the first scheduled lesson.
- Instructor requests are always welcomed, but not guaranteed. Due to certain circumstances, there may be occasions when instructors will not teach on their scheduled days. In order to maintain continuity in the schedule, Aqua Sports reserves the right to have other instructors fill in as necessary.

Payment, Credits and Refunds

- Payment for each SESSION is due, in full, on or PRIOR to the first scheduled lesson.
- A credit towards the cost of any program offered by Aqua Sports may be issued in the event of an injury which causes a child to remain out of the water for an extended period of time (a minimum of two full weeks). A doctor's note may be required to validate the medical reason for not swimming.
- No refunds will be issued on or after SESSION dates have been confirmed. Full payment amount remains due regardless of attendance.

POLICIES Continued,

During Swim Lesson Time

- Any child that is not toilet trained is required to wear a swim diaper and plastic pants underneath their swim suit.
- Swim lessons are scheduled to begin at the top and bottom of the hour. It is important for students to arrive on time for their lessons. In the event of delayed arrival in excess of ten minutes, the swim lesson will not be taught.
- For safety reasons, students are not allowed to enter the pool before class, and are not permitted to stay in the pool after the instructor has dismissed the class. There is NO LIFEGUARD ON DUTY.

Session Renewals

- Aqua Sports Swim Academy does not automatically renew additional SESSIONS. If a student intends to sign on for another session, Aqua Sports must be informed via email one full calendar week prior to the last lesson of the current SESSION. Confirmation will be required by each registrant.
- Payment should be current on any completed or in progress SESSION in order to renew additional SESSIONS. Untimely payment could result in late fees, and the loss of a preferred time slot.

Schedule Changes

- Aqua Sports allows for two scheduled lesson to be changed PER SESSION of eight lessons. Advance notice must be provided to the office at least one hour before the lesson start time. The lesson to be changed will be added to the end of current session or, may be scheduled at a different time, when space is available. Requests for changes must be done in writing, via email.
 - The first rescheduled lesson is complimentary. An administrative change fee of \$20.00 per student will be assessed for the second schedule change. Requests for lesson changes beyond two will not be honored.
 - In the case of a SEMI PRIVATE lesson, both students will need to make the schedule change. If one partner of a SEMI PRIVATE lesson misses a lesson with advance notification to Aqua Sports, the other partner can swim in the scheduled lesson time, however, the partner unable to swim will not be eligible for a schedule change.
- If a permanent day and/or time change is requested and available, the new time slot will be in addition to any current, confirmed lessons.
- Prices and policies are subject to change without notice.

Participant (or Parent/Guardian if participant is under 18)

Date

WAIVER/RELEASE OF LIABILITY

PLEASE READ CAREFULLY BEFORE SIGNING.

THIS IS A RELEASE OF LIABILITY AND WAIVER OF CERTAIN LEGAL RIGHTS.

_____, the enrolled participant and/or the parent/guardian of the participant agree and understand that swimming is a HAZARDOUS activity. I recognize that there are risks inherent in the sport of swimming, including but not limited to, paralyzing injuries and death.

- The participant hereby agrees to take part in the swim lesson and hereby agrees to indemnify and hold harmless Aqua Sports Swim Academy, its coaches, officers, directors, agents and employees against any liability resulting from any injury that may occur to the participant while engaged in swim lessons. The participant also agrees to indemnify Aqua Sports Swim Academy for any damages incurred arising from any claims, demand, action or cause of action by the participant.
- The participant and/or the parent/guardian of the participant, authorizes any representative of Aqua Sports Swim Academy to have the participant treated if any medical emergency arises during their participation in swim lessons. Further, the participant and/or parent/guardian agree to pay all costs associated with medical care and transportation for the participant.

I HAVE CAREFULLY READ THE ABOVE LIABILITY RELEASE AND SIGN IT WITH FULL KNOWLEDGE OF ITS CONTENTS AND SIGNIFICANCE.

Participant (or Parent/Guardian if participant is under 18)

Date

STUDENT/PARENT CONDUCT EXPECTATIONS

- For safety reasons, students are not allowed to enter the pool before class, and are not permitted to stay in the pool after the instructor has dismissed the class. There is NO LIFEGUARD ON DUTY.
- A Semi private lesson may be taught in a split class if the instructor determines the separation is in the best interests of the students.
- It is the responsibility of the parent or guardian to notify the instructor of any relevant and pertinent medical circumstances, learning disabilities, or water experiences BEFORE the first class begins.
- In the unfortunate instance of a student defecating in the pool it is critical that the staff be notified immediately. After the first occurrence, the student (regardless of age) is required to wear both a disposable swim diaper and plastic/vinyl cover under their swimwear. Multiple incidents will result in suspension from Aqua Sports Swim Academy. A mandatory temporary pool closure (anywhere from 1 hour up to 24 hours, depending on the circumstance) is a requirement of the Center for Disease Control.
- Parents/guardians should encourage their children to use the restroom before class. The parent/guardian will need to be available to take the child to the restroom during class in the event that this becomes necessary.
- Parents/guardians may observe the class, but it will be at the discretion of an instructor to recommend that a parent/guardian leave their child's sight in order to limit distractions, and help to build the child's trust with their instructor.
- Aqua Sports Swim Academy strives to keep a safe, family-friendly environment. In the circumstance that management feels an individual is endangering others, demonstrating inappropriate behavior, abusing the facility, or becoming aggressive toward a staff member or another customer, that individual will be asked to leave the facility and their registration will be terminated.
- Aqua Sports respectfully requests that any concerns, questions, or comments to be addressed with an instructor are done prior to or at the end of a lesson. If necessary, a request for an opportunity to schedule time with the instructor can be placed with the business office. We will do our best to facilitate a meeting in a timely manner.

I have read and acknowledged the "Student/Parent Conduct Expectations" form above:

Participant (or Parent/Guardian if participant is under 18)

Date

Preferred Swim Instructor: *(update 11/2018)*

Alex

Christian

Dianna

Joseph

Liza

Mike

Rylie